



**Workday Implementation Taskforce (WIT)
 Meeting Notes
 Wednesday, February 11, 2015
 3:00 – 5:00 PM
 District Office Training Room**

Members

Guests

Linda Bertolucci		Pat Jordan	
Tim Corcoran		Richard Beres	
Kim Frost			
Linda Jensen			
Kerry Kilber Rebman			
Anne Krueger			
Brian Nath			
Vi Rapuano			
Sue Rearic			
Shari Waters			
Nancy Krogh			

Information Items	Led By	Notes
<ul style="list-style-type: none"> No off site training scheduled Updates on TT and AM 	Vi and Kim	Training went well.
<ul style="list-style-type: none"> On-site sessions 2/11 - 2/12 – Time Tracking Configuration 8:30-4 Training Room 2/11 – 2/12 – Projects 8:30 - 4:00 District Conference Room 	Kim Vi Sue	Sessions are productive.
Discussion Items	Led By	Notes
1. Risk Log	Sue	Will be reviewed monthly, or as needed
2. Schedule	Sue	Still not complete
3. Overview of Workday Implementation Methodology	April Grommo, SCI	